



Demonstration Team Guidelines

Adopted June 2023

MUDTC – DEMONSTRATION TEAM GUIDELINES

Milton Ulladulla Dog Training Club's Demonstration Team has been providing displays at various local events for many years. The team meets each Tuesday morning at 8am and new members are always very welcome. Demo Team dogs have usually achieved the proficiency to be in at least Class 2 or 3 and must have very reliable stays.

How it operates

One of the Club's Instructors leads the Demonstration team and works with team members to develop a new routine every year based on obedience, agility, tricks and any other dog sport suitable for inclusion in Club Demonstrations. The Demonstration Team leader receives support from the Club committee. Opportunities for performances can originate from organisations where performances have been previously held, organisations familiar with our performances or Team members may suggest other possibilities.

Good communication between MUDTC and the requesting organisation is essential to ensure that each demonstration runs smoothly and many details have to be addressed.

Responsibilities of requesting Organisation

- Requests from an outside organisation for a Club demonstration must be in writing. Email is acceptable to the Club's email address mudtc@outlook.com
- Subsequent communication should also be in writing and should preferably occur between a designated person from the requesting organisation and the designated MUDTC liaison person.

Information required about the proposed event is:

- The name of organisation
- Name, phone number and email details of a contact person.
- Specific location of event.
- Date of event
- Time of event
- Length of time allocated for the demo
- Size of the area available for the demonstration
- Does the event organisation have its own public liability insurance?
- Confirmation that dogs are allowed on the area
- How close will the spectators be to the demonstration area?
- Is the area level and grassed?
- Is it possible to drive vehicles close to the proposed area to offload equipment?
- Is power available near the proposed area?
- Is a sound system available?
- Is parking available close to the demo location?
- Is space available for gazebos to be erected?
- Is the area fenced off from any roadways?
- Will Dog Club be required to fence off an area for the demonstration?
- Does the organisation wish to interact with the dogs following the performance?

- If the area is unknown to MUDTC is it possible for Demo Team members to carry out an inspection of the site prior to the performance

Responsibilities of MUDTC

- The person who has received or initiated a request refer the date and time of proposed event to Club committee to confirm it does not clash with any other Dog Club event.
- Nominate a liaison person – either the team leader or other Demo Team member. If it is not the team leader the liaison person must have a good working relationship with the team leader.
- Establish and maintain documentation to record the event from inception to completion
- Demo Team Leader to discuss the planning of the event with team members including;
 - availability of demo team members,
 - identification of an announcer for the event,
 - availability of non-team members to assist in setting up and dismantling of equipment,
 - discussion on attire for the event.
- The liaison person establish and maintain a good line of communication with the requesting organisation
- Communicate with requesting organisation to obtain as much information, as outlined in the requirements from the requesting organisation, as possible.
- Routine to be practiced and a decision made whether demonstration will be on or off lead.
- When routine and music are finalised;
 - A copy of the final routine and subsequent activities be emailed to all team members including details of location, time and parking arrangements if known.
 - Identify responsibilities for the smooth running of the event, including the roles of non-team members.
- A few days before the event:
 - The liaison person contact the requesting organisation to confirm that everything is OK
 - Prepare a list of all equipment required for the demo using the attached form.
 - Finalise the allocation of responsibilities for packing and transporting equipment to venue, setting it up, dismantling it, transporting back to Club and storing it in the Club facility.
- Set a date for a Debriefing meeting
- The liaison person contact the requesting organisation asking for feedback.
- Convene the Debriefing Session
- The liaison person prepares a report of the event for discussion at next Committee meeting

Gear to take for Demos	Required Yes/No	How many?
planks		
jumps		
tunnels		
Tunnel bags		
cones		
Mats for demo (red)		
Weave poles /top/pegs		
Bucket for water		
Fencing		
Star pickets		
Picket banger		
Picket tops		
Nylon ties		
Scissors/cutters		
Rubbish bags or bin?		
Gazebos		
Flags		
Treiballs		
Articles		
Dumbbells		
Crates and covers		
Red leads		
Doggie poo bags		
Frisbee discs		
Sound system and music memory stick		
First Aid Kits for people and dogs		